



## **VACANT POSITION: COMPUTER SYSTEMS TECHNICIAN X 1**

Applications are invited from suitably qualified and experienced personnel to fill the above-mentioned position in the Computer Systems Department. The incumbent will report to the Hardware and Network Administrator and will be based at the Southern Regional Office – Belmont Depot.

### **MINIMUM QUALIFICATIONS AND EXPERIENCE**

- 5‘O’ level subjects including English Language and Mathematics.
- Degree/Diploma in Computer Science, Information Technology or equivalent.
- CCNA certification or CCNP is an added advantage.
- Microsoft Certification, City and Guilds T3 is an added advantage.
- Minimum experience of two years in the field.
- Clean class 4 driver’s license.
- Knowledge of printer repairs is an added advantage.

### **CORE COMPETENCIES**

- Ability to solve hardware and network problems.
- Intermediate knowledge of cybersecurity best practices.
- Strong interpersonal and communication skills.
- Results Oriented.

### **SUMMARY OF DUTIES**

- Trouble shoots network and hardware problems.
- Repairs and replaces faulty computer equipment.
- Diagnoses hardware and network problems and suggests solutions.
- Performs maintenance, repairs and service of computer hardware throughout the organization.
- Monitors the performance of LANS and WANS.
- Install, support and configure weighbridge software.
- Attend to all fiscalisation issues in the region.
- Provide weekly and monthly report on regional ICT issues.
- Perform regular upgrades on computer equipment.
- Installs network cables, hubs and other network equipment e.g. routers and switches.

- Configures WAN routes.
- Configures available equipment to facilitate sharing of resources e.g. printer sharing.
- Identifies and reports any attempts on security violation and rectifies the violations.
- Collects information for the information technology inventory register.
- Recommends replacement of absolute equipment to the Hardware and Network Administrator.
- Installs and configures software on all Computer Systems equipment.
- Decides on the methods and techniques to solve hardware and network problems.
- Performs any other work related duties as assigned by the Superior.
- Training users on computer equipment.

Applications accompanied with detailed **Curriculum Vitae** and **certified copies of qualifications** should be emailed to: [recruitment@gmbdura.co.zw](mailto:recruitment@gmbdura.co.zw). Not later than 25 January 2022.

*Please note that only shortlisted candidates will be contacted.*